

**Beef Promotion and Research Program  
PRIVATE TREATY SALES CHECKOFF INVESTMENT FORM**

Provided for in the Beef Promotion and Research Order Section 1260.172, paragraph (2) assessments: Any producer marketing cattle of that producer's own production in the form of beef or beef products to consumers, either directly or through retail or wholesale outlets, or for export purposes, shall remit to a qualified state beef council or to the Board an assessment on such cattle at the rate of one dollar (\$1) per head of cattle or the equivalent thereof.

**COMPLETING A PRIVATE TREATY SALES CHECKOFF INVESTMENT FORM**

1. Write today's date.
2. Fill complete information of seller—with seller's signature.
3. Fill complete information on buyer—with buyer's signature.
4. This is the number of animals on which you collect checkoff dollars.
5. This is the total amount of money owed on cattle in this transaction.
6. Date sale was made.
7. Check which box on person remitting assessment.
8. Send the original copy along with the check to the address shown on this form.
9. Failure to remit the checkoff assessments by the appropriate date will result in an assessment of a late payment charge of 2% per month, compounded monthly until amount due and the late payment charges are paid in full.
10. Give yellow copy to seller.
11. Give Pink copy to buyer.

FOR OFFICE USE

Date 1 \_\_\_\_\_

Seller's Name 2 \_\_\_\_\_ Buyer's Name 3 \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Seller's Signature \_\_\_\_\_ Buyer's Signature \_\_\_\_\_

Both the seller and the buyer have the responsibility to have the \$1 per head assessment collected and remitted to the qualified state beef council. This form is designed for the seller to use in private treaty sales.

Total Number of Cattle Sold 4 \_\_\_\_\_ x \$1.00/Head = \$ 5 \_\_\_\_\_

Date of Sale 6 \_\_\_\_\_ Person remitting assessment 7  Seller  Buyer

State of origin of cattle \_\_\_\_\_ Brand Inspection Number (if applicable) \_\_\_\_\_

**8** Send Report and Remittance to:  
 TENNESSEE BEEF INDUSTRY COUNCIL  
 C/O FIRST TENNESSEE BANK  
 P O BOX305172 DEPT 25  
 NASHVILLE, TN 37230-9869

Public reporting burden for this collection of information is estimated to average .08 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the form. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing the burden, to USDA, OIRM, Clearance Officer, Room 404-W Wasington, D.C. 20250. When replying refer to the OMB Number and Form Number in your letter.

**9** You have until the 15th of the following month to send in the form and money. (Example: you buy cattle in January; you have until February 15 to send the form and money)

**10                      11**

Return original to TBIC, yellow to Seller, pink to Buyer



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**PRIVATE TREATY SALES CHECK-OFF INVESTMENT FORM**

Information is required by (7 CFR 1260.201). Failure to report can result in a fine. Information is held confidential (7 CFR 1260.203).

Today's Date: \_\_\_\_\_

Seller's Name: \_\_\_\_\_

Buyer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Seller's Signature: \_\_\_\_\_

Buyer's Signature: \_\_\_\_\_

Both the seller & the buyer are responsible for making sure that the \$1 per head assessment is collected and remitted to the Beef Promotion & Research Board.

Total Number of Cattle Sold: \_\_\_\_\_ x \$1.00 Per Head = \$ \_\_\_\_\_

Date of Sale: \_\_\_\_\_ Person remitting assessment form :      Seller       Buyer

\*State of Origin of Cattle: \_\_\_\_\_

\*If the cattle purchased came from another state within the last 30 days, indicate from which state the cattle were purchased.

Send Report and Remittance to:

**Tennessee Beef Industry Council**  
**c/o First Tennessee Bank**  
**P.O. Box 305172 Dept. 25**  
**Nashville, TN 37230-9869**

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